

# Elkhart County Board of Realtors Confidentiality Policy

Elkhart County Board of Realtors elected or appointed Leadership will be responsible for recommending or deciding policy impacting the members of the Elkhart County Board of Realtors. Leadership has a fiduciary duty to act in the best interest of the Elkhart County Board of Realtors. To act in the best interest of the Elkhart County Board of Realtors means that leadership has a duty of loyalty and care to the Board and could be liable for any damages to the Board if that duty is breached. It imposes on Leadership a duty to protect confidential information obtained while serving in a Leadership capacity.

For the purposes of this Policy, Leadership is defined as serving on the Board of Directors and/or as Chairman of a Committee or Task Force.

Elkhart County Board of Realtors elected or appointed Leadership shall maintain loyalty to the Elkhart County Board of Realtors and pursues its objectives in ways that are consistent with member and public interest.

Leadership understand this is a serious commitment not to be taken lightly or without consequences for violation of the trust assumed by the Elkhart County Board of Realtors membership and it's Board of Directors.

Elkhart County Board of Realtors elected or appointed Leadership, when acting in their elected or appointed capacity, shall act and vote in the best interest of the Elkhart County Board of Realtors without influence from other parties.

Leadership understands that subjects and information discussed at Board meetings is often sensitive and confidential. Therefore, all deliberations concerning a matter under ECBOR review shall be regarded as confidential. Accordingly, disclosure of any information relating to the matter under review to any third party, not a member of the ECBOR Board of Directors or staff, shall be prohibited.

Disclosure to Members/Public: The Board of Directors, or if authorized, the Executive Committee thereof, shall determine the nature and extent of general membership or public disclosure.

Violations of the Confidentiality Policy by Leadership will result in removal from the Board and possible referral to the Grievance Committee for sanctions.

The undersigned Board member or prospective Board member acknowledges and agrees that he or she has read and understands the content of the foregoing information and agrees to abide by these dictates and maintain all information received in strictest confidence.

Dated: \_\_\_\_\_ Position: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Signature: \_\_\_\_\_