

MULTIPLE LISTING SERVICE OF ELKHART COUNTY, INC.

Confidentiality Policy

Multiple Listing Service of Elkhart County (MLS) elected or appointed Leadership will be responsible for recommending or deciding policy impacting the members of the MLS of Elkhart County. Leadership has a fiduciary duty to act in the best interest of the MLS of Elkhart County. To act in the best interest of the MLS of Elkhart County means that leadership has a duty of loyalty and care to the MLS and could be liable for any damages to the MLS if that duty is breached. It imposes on Leadership a duty to protect confidential information obtained while serving in a Leadership capacity.

For the purposes of this Policy, Leadership is defined as serving on the Board of Directors and/or as Chairman of a Committee or Task Force.

MLS of Elkhart County elected or appointed Leadership shall maintain loyalty to the MLS of Elkhart County and pursues its objectives in ways that are consistent with member and public interest.

Leadership understand this is a serious commitment not to be taken lightly or without consequences for violation of the trust assumed by the MLS of Elkhart County membership and it's Board of Directors.

MLS of Elkhart County elected or appointed Leadership, when acting in their elected or appointed capacity, shall act and vote in the best interest of the MLS of Elkhart County without influence from other parties.

Leadership understands that subjects and information discussed at Board meetings is often sensitive and confidential. Therefore, all deliberations concerning a matter under MLS review shall be regarded as confidential. Accordingly, disclosure of any information relating to the matter under review to any third party, not a member of the MLS of Elkhart County Board of Directors or staff, shall be prohibited.

Disclosure to Members/Public: The Board of Directors, or if authorized, the Executive Committee thereof, shall determine the nature and extent of general membership or public disclosure.

Violations of the Confidentiality Policy by Leadership will result in removal from the Board and possible referral to the Grievance Committee for sanctions.

The undersigned Board member or prospective Board member acknowledges and agrees that he or she has read and understands the content of the foregoing information and agrees to abide by these dictates and maintain all information received in strictest confidence.

Dated: _____ **Position:** _____

Name Printed: _____

Signature: _____